

## SPECIAL MEETING MINUTES

### Phoenix Development Authority May 30, 2003

PRESENT:	Doug Ryder Fritz Glover	Jerry Decker Bob Titus	Desmond Knudson Lynn Jenison
ABSENT:	Bill Meyer	John Winbauer	Charlotte Tullos
STAFF PRESENT:	Debbie Strand	Sherry Luke	

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#### **I. Establish Quorum**

The Phoenix Development Authority met at the Hal Holmes Community Center in Ellensburg on Friday, May 30th at 9:30 a.m. following the Phoenix Economic Development Group Board of Directors Meeting for the express purpose of approving checks. Chair Bob Titus confirmed that a quorum was present, and called the meeting to order.

#### **II. Financials**

##### **A. Approval of Checks**

Treasurer Jerry Decker reviewed the General Ledgers for the months of March and April.

*March General Operations.* Decker noted normal receipts and disbursements with the largest expenditures for payroll and payroll taxes. He moved to approve checks numbered 6718 through 6748 totaling \$7,104.12. Lynn Jenison seconded and the motion passed unanimously.

*March Airport.* Decker noted Hobart income and expense adjustment, which Strand explained was necessary to transfer funds between accounts, and the sinking fund expenses of \$2,900 and \$1,450. All other receipts and disbursements were normal. Titus made a motion to approve checks 1217 through 1221 totaling \$5,557.09, which was seconded by Decker, and passed unanimously.

*April General Operations.* Decker reviewed checks numbered 6749 through 6778, totaling \$9,809.43, and noting no unusual items made a motion to approve checks, which was seconded by Fritz Glover, and passed unanimously.

*April Airport.* Decker reviewed checks 1222 through 1225 totaling \$2,740.86, and noting no unusual items made a motion to approve, which was seconded by Jenison, and passed unanimously.

Glover inquired about updates on the bad debt. Strand reported that there have been no payments received.

### **III. Adjourn**

A motion was made by Decker, seconded by Ryder, unanimously passed to adjourn. Titus adjourned the meeting at 9:38 a.m.

Respectfully Submitted,

Doug Ryder  
Secretary